



Flandreau Santee Sioux Tribe

P.O. Box 283 Flandreau, SD 57028
www.fsst-nsn.gov

Ph. (605) 997-3891
Fax (605) 997-3878

Request for Proposals for Phase 1 Environmental Site Assessment Tribal Services Center

The Flandreau Santee Sioux Tribe (the “Tribe”) is currently soliciting proposals from qualified professionals to conduct a Phase I Environmental Assessment (“EA”) and related services for the proposed site set for construction of a new Tribal Services Center (the “Project”) in compliance with the National Environmental Policy Act (“NEPA”). The proposed facility will replace the existing Tribal Administration building physically located at 603 W. Broad Avenue, Flandreau, SD 57028 and within the SW1/4 of Section 28, T107N, R48W. The proposed facility will be approximately 80,000 square feet and will be two stories high.

Bids can be submitted **starting Monday, July 29, 2024 until close of business Friday, August 9, 2024**. Bids will **be opened on Monday, August 12, 2024 at 10:00 A.M.** at the FSST Tribal Office in Flandreau, South Dakota with an internal review to follow. The Tribe asks that all proposals be titled “RFP – EA for Tribal Services Center” with the contents as described herein be sent to the following physical address or email address and received by the appropriate officer no later than the deadline described above:

ATTN: Seth Pearman, Attorney General
Flandreau Santee Sioux Tribe
603 W. Broad Avenue
Flandreau, SD 57028

Any questions regarding this Project may be directed to Seth Pearman, Attorney General, at (605) 573-4206 or by email at seth.pearman@fsst-nsn.gov.

Late bids will not be considered, and costs for preparation of proposals will be borne by the applicants. Please note this Request for Proposals (“RFP”) does not constitute an offer of employment or contract for services—the Tribe reserves the option to accept or reject any proposals. Any contract awarded pursuant to this RFP will incorporate the requirements and specifications contained in this RFP.

Scope of Work

The awarded Consultant will prepare an EA for the Project site as required for compliance with NEPA. Original fieldwork and travel to the site will be required. The awarded Consultant will be responsible for conducting necessary resource surveys to support the EA. The awarded consultant shall provide the following services to the Tribe:

1. Provide a list of data needed to develop the EA; and
2. Meet with Tribal Representatives at the Project site to conduct a site visit and discuss the Project; and
3. Outline any additional data needed for EA based on site visit and meeting with Tribal Representatives; and
4. Participate in conference calls with the Tribe and its consultants as needed to complete EA for the Project; and
5. Conduct additional site visits as needed; and
6. Prepare a final EA that includes, at minimum, the following components:
 - a. Purpose and Need for the Project
 - b. Description of Affected Environment
 - c. Mitigation Measures (if necessary)
 - d. Cultural Resources Survey and Biological Assessment
 - e. Compliance with Section 106 of National Historic Preservation Act
 - f. Environmental Consequences
 - g. Provide Public Notice of Availability for Public Review and Comment and respond to all public and agency comments
 - h. List of Agencies Contacted
 - i. References
 - j. List of Preparers and Relevant Credentials
 - k. Figures, Tables, and Appendices
7. Prior to final EA, Consultant will prepare draft EA for internal review purposes, prepare a draft EA for publication, respond to comments and modify EA accordingly for final approval, and prepare a draft Finding of No Significant Impact.

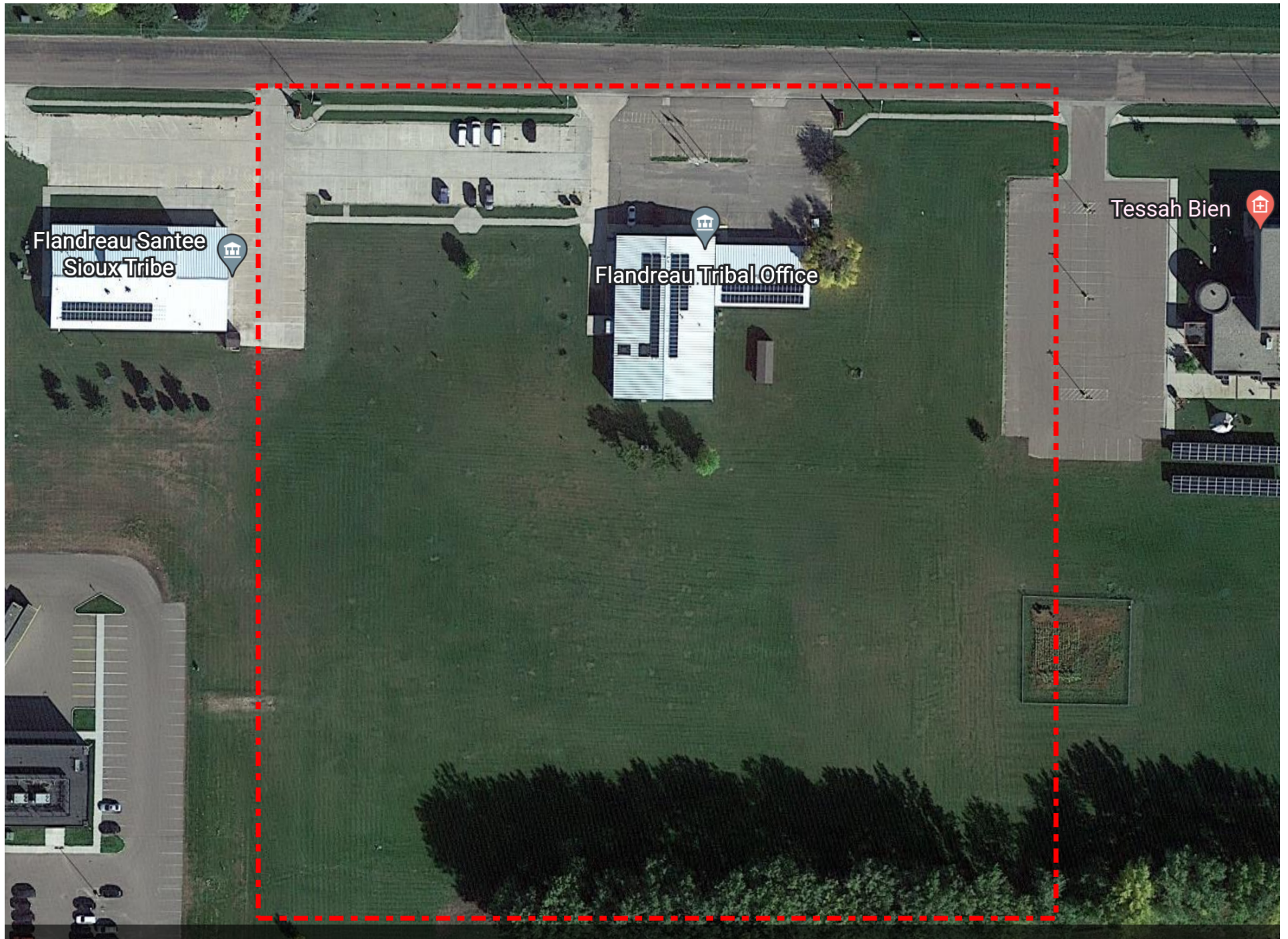
Anticipated Project Timeline

RFP Release Date:	July 26, 2024	
RFP Due Date:	August 9, 2024	<i>(14 Days)</i>
Award Date:	August 13 – August 16, 2024	<i>(2-5 Days of internal review)</i>
Completion:	August 30, 2024	<i>(14 Days, minimum)</i>

Submittal Requirements

The contents of each Proposal must contain the following:

- (1) **Cover Letter and Point of Contact** – summarizing key points of the Proposal, and the name, address, telephone number, and email address of the person authorized to represent the firm with respect to all notices, discussions, and other communications.
- (2) **Statement of Project Understanding & Firm Experience** – clear and concise narrative of the firm’s understanding of the Project, and familiarity with the Project type and Project area, familiarity with federally funded projects, and past experience with Tribal Nations and BIA for this type of Project.
- (3) **Scope of Work** – proposed approach to the Project, including detailed steps to be taken, understanding of products and deliverables for each task, how communication be handled for the duration of the Project; how the Tribe’s listed design preferences would be incorporated to the Project; and firm’s approach to resolving any issues that may arise during the Project.
- (4) **Firm Qualifications.**
- (5) **Qualifications of Staff Assigned to the Project.**
- (6) **Cost Proposal for Scope of Work.**
- (7) **Detailed Project Schedule.**
- (8) **Any Additional Information Not Covered in RFP that is Relevant to the Project, Scope of Work, or Firm’s Qualifications**



Flandreau Santee
Sioux Tribe

Flandreau Tribal Office

Tessah Bien

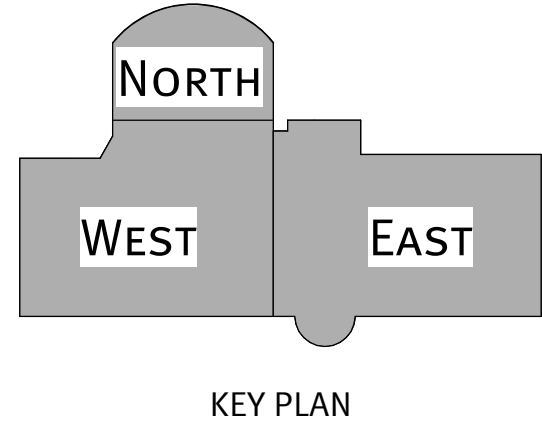


403 W. BROAD AVE.
FLANDREAU, SD 57028

Project #: 023000.00
date: 12/15/2023 8:24:23 AM
Turn by: AUTHOR
Checked by: CHECKER

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me: MICHAEL LAVERDURE, AICAE, AIA, LEED
#: 14261
ate: ISSUE DATE

PRELIMINARY NOT FOR
CONSTRUCTION
12/15/2023 8:24:23 AM

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ARCHITECTURAL
SITE PLAN

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sheet
number: A1 1

