



Flandreau Santee Sioux Tribe Grace Moore Senior Center

Position: Delivery Driver/Janitor
Open: 11/18/2024 Closes: 12/2/2024

SUMMARY

The Delivery Driver will deliver meals to home bound seniors on specified routes Monday through Fridays. Janitor is responsible for maintaining the cleanliness of the facility.

DELIVERY DRIVER SCOPE OF WORK:

- Responsible for the delivery of daily hot meals to home bound seniors. Delivery consists of (1) one meal per day, per Tribal Elder.
- Delivery routes will be assigned each morning.
- Deliveries are in all areas of Moody County and routes on and off the Tribal reservation.
- Deliveries delivered by Tribal Vehicle.
- Reports to Senior Citizen Coordinator.
- Other duties as assigned.

JANITORIAL DUTIES AND RESPONSIBILITIES:

- Vacuum dining room carpet.
- Clean Bathroom – making sure they are kept stocked.
- Clean and sanitize dining area at Seniors Center.
- Cleaning will include seasonal outside duties such as shoveling sidewalks/sanding walkways/ramp to Senior Center.

WORK ENVIRONMENT:

- The position will mainly consist of working in outdoor environments; there will be exposure to a range of climate conditions while traveling and delivering meals.
- Some out-of-town travel.
- Must be flexible with scheduling. Services may occasionally be needed on holidays, weekends, and evenings.

QUALIFICATIONS, EDUCATION, AND/OR EXPERIENCE, CONDITIONS OF EMPLOYMENT:

- Must have a GED or high school diploma
- Must pass a pre-employment drug screen and background check.
- Must have a valid SD driver's license.
- Clean Driving Record

Questions? You can call HR at 605-997-3891 or email us at hr@fsst.org